



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2023-2024
October 16, 2023 at 6:00 p.m.**

MEMBERS PRESENT: Donald Shewan Ekaterina Volokhova
Jean-Robert Lessard Jaswinder Sehota
Maira Paterson Stefan Iordan
Vince Amato Geneviève Bourgoing
Julianne Varin Robert Soroka
Denise Albert

REGRETS: Michael Newton, Malcolm Harper, Richard Fontaine,
Henriette Dumont

ALSO PRESENT: Nicole Haché, Mark Wallace, Carmela Mancuso, Paul
Conway, Anthony Singelis, Alex Borja

The Governing Board meeting is being held in person. The meeting was called to order at 6:30 p.m. A round table introduction was made by all.

1) Membership Update

Don Shewan spoke to this item indicating that the position of the Government Appointee for the School Boards in Territory is now vacant due to Dawn Smith's retirement. A new parent representative by the name of Stefan Iordan has been elected.

2) Election of Chair and Vice-Chair

Don Shewan reminded members that these positions must be filled externally (non-employee of the College).

Denis Albert proposed Robert Soroka, seconded by Don Shewan as the Chair. Robert accepted the nomination. By acclamation, the new chair of the Champlain College Saint-Lambert Governing Board is Robert Soroka.

Robert Soroka opened the floor for nominations for the position of Vice-Chair. Denise Albert proposed Maira Paterson who declined. Jean-Robert Lessard

proposed Geneviève Bourgoing, seconded by Denise Albert. Geneviève Bourgoing accepted the nomination. By acclamation, Geneviève Bourgoing is the Vice-Chair of the Champlain College Saint-Lambert Governing Board.

3) Approval of Agenda

The following agenda was proposed.

1. Membership Update
2. Election of Chair and Vice-Chair
3. Approval of agenda
4. Approval of minutes of the meeting of May 29, 2023
5. Business arising from the minutes of May 29, 2023
6. Public question period
7. Strategic Plan Development Objectives Update
8. Student Success Plan Update
9. Science Program Update
10. Upcoming items and priorities:
 - a) Financial results 2022-2023
 - b) Bylaws and Policy Revision Consultation
 - Bylaw 3 Appointment, Renewal of Appointment, and Evaluation of the Director General and Directors of Constituent Colleges
 - Bylaw 4 Human Resources Management of the College
 - Bylaw 6 Student Fees
 - Bylaw 7 Student Admissions to Academic Programs
 - Policy against Sexual Violence
 - Policy to Counter Psychological Harassment
11. Law 14 Update
 - Student Enrollment (Day and Adult Education Divisions)
12. Varia
13. Adjournment

It was **MOVED** by Denise Albert and **SECONDED** by Vince Amato that the agenda be approved. **MOTION CARRIED UNANIMOUSLY.**

4) Approval of minutes of the meeting of May 29, 2023.

It was **MOVED** by Jean-Robert Lessard and **SECONDED** by Donald Shewan to adopt the minutes of the regular meeting of the Governing Board of May 29, 2023.

5) Business arising from the minutes of May 29, 2023.

Don Shewan spoke to this item and informed the Governing Board members that a meeting with Hydro Quebec will be held this week.

6) Public Question Period.

There were no questions from the public.

7) Strategic Plan Development Objectives Update

Robert Soroka deferred the floor to Nicole Haché, Coordinator of Library Services.

In 2021, after a vast consultation of the Champlain-Saint-Lambert internal community of faculty, staff and students, the Governing Board approved five development objectives that were to be included into the Champlain Regional College (CRC) Strategic Plan.

In order to finalize the CRC 2023-2028 Strategic Plan and in the context of the application of Law 14, the Administration is now seeking internal community approval of a slightly adapted versions of the 2021 development objectives (see changes in Red in the statements below under objectives #2 and #5).

1. ACTIVITIES AND SUPPORT SERVICES

Provide mental health and wellness programs, as well as academic and technology support to all Faculty, Staff and Students; Organize and promote a variety of activities (extra-curricular and pedagogical) that foster engagement and involvement by all members of the College Community (Faculty, Staff and Students)

2. COLLEGE CULTURE

Foster respectful, harmonious relationships and mutual trust between all Champlain community members (Administration, Faculty, Staff and Students) **as well as to the Community at large**. Establish a culture of transparency in all facets of functioning at the College.

3. COMMUNICATION STRATEGIES

Implement effective, timely, transparent communications to members of the Champlain St-Lambert community from Administration and Faculty. Establish clear and official channels through which information is shared; emergency communications are sent out; the College and Departments are promoted; New students are contacted and supported, etc.

4. EQUITY, DIVERSITY, AND INCLUSION

Commit to fostering and upholding EDI values. Create and maintain an environment that values diversity in all levels of employment, as well as in all policies. Provide clear resources, communication channels or actions when students, staff, or faculty experience racism, misogyny, homophobia or any other form of discrimination.

5. **INNOVATION**

Provide a proactive and creative environment which stimulates, encourages, and supports its members (financially, environmentally, socially, technologically, politically and otherwise) to contribute and innovate. Develop a variety of cutting-edge programs **AND SERVICES THAT PREPARE OUR STUDENTS AND OUR COMMUNITY TO EXCEL IN QUÉBEC SOCIETY AS WELL AS WITHIN THE GLOBAL ENVIRONMENT** that respond to the labor shortage and the future of the global economy.

A survey will be sent out to the internal community (staff, faculty, and student) for comments.

8) **Student Success Plan Update**

Robert Soroka deferred to Don Shewan. Don gave a brief walk-through of what the Success Plan entailed for the newly appointed Governing Board members.

9) **Science Program Update**

Robert Soroka deferred the floor to Don Shewan who reminded the Board of the government changes in the Science program. Among the many required changes will be an increase in the number of hours allocated to biology, the inclusion of 2 new computer science courses and an overall increase in the number of lab hours.

The program committee has been diligently working on the revision which will be presented to the Commission of Studies for input and recommendation before returning to the Governing Board for approval in December.

10) **Upcoming items and priorities:**

a) **Financial results 2023-2024**

Robert Soroka offered the floor to Paul Conway. Paul Conway reported that the 2022-2023 Financial Results are not yet available for presentation as the audit process is not yet complete. The Governing Board was advised that the 2022-2023 results would reflect an Operating Surplus and that the previously announced surplus “claw-back” by the government would be reflected in these results. Discussion ensued regarding previously authorized resolutions reserving portions of the Surplus for ongoing HVAC work and eventual renovation of the parking lot. It was pointed out that the 2021-2022 Financial Results were presented to the Governing Board in December 2022.

b) **Bylaws and Policy Revision Consultation**

Robert Soroka offered the floor to Don Shewan. Don informed the members that there is a lot of catch-up work to do on how the college does business

internally. The bylaws and policies listed below are out of date and do not reflect the new decentralized structure of the College.

Bylaw 3 Appointment, Renewal of Appointment, and Evaluation of the Director General and Directors of Constituent Colleges

Bylaw 4 Human Resources Management of the College

Bylaw 6 Student Fees

Bylaw 7 Student Admissions to Academic Programs

Policy against Sexual Violence

Policy to Counter Psychological Harassment

11) Law 14 Update

Robert Soroka deferred the floor to Alex Borja, Dean of Academic Organization. Alex explained that the emphasis is now on certificate holders versus non-certificate holders, not Anglophone versus Francophone colleges. Certain factors that are out of our control attributed to the fact that Champlain College Saint-Lambert lost 100 students for the Fall semester.

Student Enrollment (Day and Adult Education Divisions)

Day Division

The College's "devis" (or enrolment cap) imposed by the Ministry for the Day division is 2,940. We started the Fall 2023 semester with 2922 students and by the census date had 2841. The gap is in large part to caution in not exceeding the cap and being obliged to pay harsh penalties and a somewhat higher number of student withdrawals.

Adult Education Division

It is only since early July that the enforcement of conditions of Law 14 have come into effect that impact Continuing Education. Law 14 has many impacts on the operations of Continuing Education, however two of the largest impacts are in regard to mandatory caps on the number of full-time students in AECs that Champlain Saint-Lambert can have before incurring significant penalties, and the new language requirements for those without exemptions must attest to having before being able to graduate. The Continuing Education department is in the early stages of determining the actual impacts of Law 14 including changes to the makeup and volume of the student population we serve, what new needs they will have, and if graduation rates will be different than before the law has come into effect.

12) Varia

Don Shewan informed members that Madame Paule De Blois, sous-ministre à l'Enseignement supérieure will be visiting the College on Friday, October 20th.

13)Adjournment

There being no other business, it was **MOVED** by Vince Amato and **SECONDED** by Denise Albert that the meeting be adjourned at 8:00 p.m.

Robert Soroka
Chairperson

Patrizia Polifroni
Recording Secretary