



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2022-2023
November 21, 2022 at 6:30 p.m.**

MEMBERS PRESENT:

Donald Shewan	Dawn Smith
Jean-Robert Lessard	Moira Paterson
Malcolm Harper (F rep)	Geneviève Bourgoing
Denise Albert (F rep)	Richard Fontaine
Vince Amato	Michael Newton (zoom)
Jaswinder Sehota	Robert Soroka
Rafin Islam (S rep)	Joao Amorim (S rep)
Henriette Dumont	

REGRETS: Louis Zargi
ALSO PRESENT: Carmela Mancuso, Maria Bologna, Sam D’Amico, Anthony Singelis, Mark Wallace, Odette Côté, Valerie Hadd

The Governing Board meeting is being held in person/hybrid format.

The meeting was called to order at 6:30 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert. Dawn welcomed all members, including our new parent representative, Robert Soroka.

1) Approval of Agenda

The following agenda was proposed.

1. Approval of agenda
2. Approval of minutes of the meeting of September 26, 2022
3. Business arising from the minutes of September 26, 2022
4. Approval of minutes of the Special meeting of October 17, 2022
5. Business arising from the minutes of Special Meeting of October 17, 2022
6. Public question period
7. Director General’s Priorities/Objectives for the 2022-2023 year
8. Consultation: Revision of Article 9.1 – Bylaw
Resolution No.: LAM-2022-003
9. Parent Representatives
10. Purchase of Capital Equipment from Surplus Funds for Continuing Education

Resolution No.: LAM-2022-002

11. Social Science Program Revision Update
12. Information Item: Continuing Education new AEC program ***Cloud Computing***
13. Varia
14. Adjournment

It was **MOVED** by Denise Albert and **SECONDED** by Henriette Dumont that the agenda be approved. **MOTION CARRIED UNANIMOUSLY.**

2) Approval of minutes of the meeting of September 26, 2022.

It was **MOVED** by Denise Albert and **SECONDED** by Vince Amato to adopt the minutes of the regular meeting of the Governing Board of September 26, 2022. **MOTION CARRIED UNANIMOUSLY.**

3) Business Arising from the Previous Minutes of September 26, 2022.

There was no business arising.

4) Approval of minutes of the Special Meeting of October 17, 2022.

It was **MOVED** by Denise Albert and **SECONDED** by Henriette Dumont to adopt the minutes of the Special Meeting of October 17, 2022.

5) Business Arising from the Previous Minutes of the Special Meeting of October 17, 2022.

There was no business arising.

6) Public Question Period

There were no questions from the public.

7) Director General's Priorities/Outcomes for the 2022-2203 year

Odette Côté gave a PowerPoint presentation highlighting 2 key items that she will be prioritizing for this year.

1) Ensure the successful transition and implementation towards our new governance model Governance

Smooth-functioning of bodies related to new governance structure;
Support governing bodies as required (training and/or problem solving);
Develop and/or review 6 bylaws and/or policies;
Coordinate the annual evaluation process for Constituent College Directors;
Inform community and deploy necessary actions in regards to Bill 96

Strategic Alignment

Continue to develop and coordinate the Institutional Effectiveness Office at CRC Administrative Services;
Continue to work on the college-wide Strategic Plan;
Implement CEEC recommendations regarding the Quality Assurance Audit (QAA)

Technical / Structural

Compliance and security measures regarding Information Technology;
Website for Champlain Regional College (accessibility – ministerial obligation);
College-wide archiving project;
Emergency Plan update.

Capacity

Hire personnel in response to the needs of Champlain Regional College;
Welcome and integrate new personnel in their roles

2) Ensure the smooth transition and implementation of instances and operations related to the new academic model. More specifically support the Constituent College Directors in their mandates by continuing to:

Work on emotional intelligence (empathy and social awareness);
Communicate and check-in regularly, while offering feed-back and acknowledging accomplishments;
Promote growth through coaching, mentorship, training, etc.;
Promote well-being, geared toward a positive work/life balance and a positive work environment;
Encourage them to be their own leaders;
Empower them to assume responsibilities and make decisions on their own judgement.

Don Shewan and Dawn Smith thanked the Director General for her presence and presentation.

**8) Consultation: Revision of Article 9.1 – Bylaw 1
Resolution No.: LAM-2022-003**

Don Shewan spoke to this item explaining that the modification to Bylaw 1 would allow for protection/legal support and appropriate expenses for Governing Board members.

WHEREAS Bylaw 1 appendix B states that the Champlain Regional Board of Governors adopt bylaws and policies, after consultation with each Governing Board; and

WHEREAS the amendment of section 9.1 of Bylaw 1 was necessary for clarification and control purposes; and

WHEREAS the Saint-Lambert Governing Board has had the opportunity to consider the proposed amendments and make its recommendation at its regular meeting on November 21, 2022;

BE IT THEREFORE RESOLVED that the Champlain Saint-Lambert Governing Board endorses the proposed changes to Bylaw 1.

There was no call for the vote.

MOVED BY: Donald Shewan
SECONDED BY: Richard Fontaine
MOTION CARRIED UNANIMOUSLY

9) Parent Representatives

A meeting was held on November 21st prior to the Governing Board meeting, where it was **MOVED** by Vince Amato and **SECONDED** by Claudette Houle to elect Robert Soroka as the new parent representative. There was no call for the vote and therefore was unanimously elected.

**10) Purchase of Capital Equipment from Surplus Funds for Continuing Education
Resolution No.: LAM-2022-002**

Mark Wallace, Director of Continuing Education spoke to this item.

WHEREAS government budgets do not allocate any funds to Continuing Education to acquire capital items; and

WHEREAS Continuing Education has needs to update the computers in one of its labs and projectors in three of its labs;

WHEREAS Continuing Education has generated sufficient funds, after other expenses are taken into account in 2021-2022 to cover the requested expenses,

BE IT THEREFORE RESOLVED that the Governing Board recommend that the Board of Governors approve the purchase of the equipment through its accumulated surplus in the amount of \$75,000.

There was no call for the vote.

MOVED BY: Henriette Dumont
SECONDED BY: Joao Amorim
MOTION CARRIED UNANIMOUSLY

11) Social Science Program Revision Update

Anthony Singelis invited Valerie Hadd, Psychology faculty member to speak to this item. Valerie indicated that since September into November, departments have been working on course descriptions, finalizing the new profile grid and course titles for the new revised Social Science Program. Course descriptions have been submitted to the Program Revision group, were revised by the members and are now awaiting the creation of the Program Revision package by our Academic Dean, Anthony Singelis and the PRG. The Program Revision package will then be sent to the Social Science Program Committee (SSPC) members and will seek their approval by December 7th.

The final approval will need to go to the Board of Governors by the first week of January 2023. The SOBEC program activation will be open on January 9th, 2023 in order for students to see the new courses for their choosing for the Fall 2023 semester.

Anthony Singelis thanked both Valerie and Andrea Nouvet for their dedication to this 18-month journey.

12) Information Item: Continuing Education new AEC program *CLOUD*

COMPUTING

Mark Wallace, Director of Continuing Education spoke to this item informing members that there was a small snag in the ministry's approval of the program as it did not meet the standards of the guidebook. A modification was made on November 11th and he is hopeful to receive the Governing Board's approval at its meeting in January.

13) Varia

Don Shewan requested that the next meeting be scheduled for January 9th, 2023 via zoom in order to approve program revisions for the Social Science and Liberal Arts programs, the Continuing Education AEC for Cloud Computing as well as the Financial Statements for the 2021-2022 year.

Vince Amato inquired if there were any additional updates regarding the Hydro project, to which Don Shewan indicated that the College is having ongoing discussions with the external legal firm experienced in expropriation cases to mitigate the impacts of the expropriation. Furthermore, the College is working with a company who is assessing the potential value of the land. This will be helpful in negotiating the terms of the expropriation of a portion of our land. We are hopeful that we can offset part of the lost land with the purchase of land behind the College which belongs to the Federal Government Seaway Authority. While they may be likely to sell this land and we might be able to acquire it, this is not a simple transaction as we will face a number of obstacles. We know for example that the City of Saint-Lambert also has an interest in this piece of land which is currently used as a snow dump. The College plans to present a

compromise to the City which would involve a shared use of the land in the spirit of collaboration. To continue to advocate for the college, Don will be meeting with the two local members of parliament, Alexandra Mendes and Sherry Romanado, to seek their support and advice on this dossier.

14) Adjournment

There being no other business, it was **MOVED** by Henriette Dumont that the meeting be adjourned at 8:00 p.m.

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary