



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2020-2021
September 8, 2020 at 6:00 p.m. ZOOM**

MEMBERS PRESENT:

Donald Shewan	Dawn Smith
Lucie Durand	Jean-Robert Lessard
Michael Newton	Jessie Kurtz
Christine Kerr	Elham Ghobadi
Meagan Murphy	Suzy Cooper
Geneviève Bourgoing	Andy Brown
Moira Paterson	Jaswinder Sehota

ALSO PRESENT: Paul Conway, Maria Bologna, Malcolm Harper, Dean Howie, Christian Brosseau, Stacey Comeau, Nicole Haché

The Governing Board meeting is being held via ZOOM in order to comply with governmental recommendations regarding the ongoing COVID 19 pandemic.

The meeting was called to order at 6:00 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert. Don Shewan informed the members that Geneviève Bourgoing would be joining later due to family obligations.

1) Adoption of the agenda

It was **MOVED** by Elham Ghobadi and **SECONDED** by Suzy Cooper that the agenda be approved as modified with the addition of: a) Parent Representation and b) Update on RREC (Règlement sur le régime des études collégiales) under 10. VARIA. **MOTION CARRIED UNANIMOUSLY.**

2) Adoption of Previous Minutes of May 26, 2020

It was **MOVED** by Jean-Robert Lessard and **SECONDED** by Don Shewan to adopt the minutes of the regular meeting of the Governing Board of May 26, 2020. **MOTION CARRIED UNANIMOUSLY.**

3) Business Arising from the Previous Minutes of May 26, 2020

Don Shewan indicated that Nicole Haché is continuing to explore the Microsoft Teams access to information link, and is working on resolving remaining technical

issues. Dawn Smith has volunteered to assist Nicole using her personal external email address in an attempt to correct the issue.

Dawn Smith inquired when the link for the training for the Sexual Violence video capsule would be sent to members. Don Shewan indicated that there is a technical issue with the external company who is responsible for producing the link. Our IT Manager has recommunicated with the company and will update Administration on its status.

4) Public Question Period

There were no questions from the public.

5) Election of Chair & Vice Chair

Don Shewan indicated that these positions are to be filled on an annual basis. Don Shewan opened nominations for the Chair. Mike Newton nominated Dawn Smith, seconded by Lucie Durand. Accepted by Dawn Smith and there being no other nominations, Dawn Smith, by acclamation is the Chair for the 2020-2021 year.

6) Devis Scolaire

Resolution No.: LAM-2020-001

Don Shewan spoke to this item indicating that an amendment to this resolution would be made to include that any increase in student enrollment not occur until the building expansion is completed. This amendment is as a result of a concern raised by Christine Kerr that daytime classes not go past 6:30 p.m.

WHEREAS at the meeting of the Board of Governors of August 16, 2019, a request to increase the Saint-Lambert Devis scolaire to 3,300 students was unanimously approved by Resolution No.3208; and

WHEREAS at the request of the Ministry; the Colleges in the Greater Montreal Area met to review all current and pending requests for changes in their devis' in this area over the next five years; and

WHEREAS, a consensus was reached, first among the Colleges in the Montérégie region and then in the Greater Montreal Area which recommends to the Ministry a devis of 3,400 for Champlain College Saint-Lambert;

BE IT THEREFORE RESOLVED that the Champlain–Saint-Lambert Governing Board recommends to the Board of Governors to increase the request for Saint-Lambert by 100 students to 3,400 and that any increase in student enrollment to this level not occur until the building expansion is completed.

MOVED BY: Donald Shewan
SECONDED BY: Jean-Robert Lessard
MOTION CARRIED UANIMOUSLY

7) DEL Project

Resolution No.: LAM-2020-002

Don Shewan spoke to this item, followed by a DEL power point presentation given by Geneviève Bourgoing.

WHEREAS Champlain College Saint-Lambert has actively participated in the project by Développement Économique de L'agglomération de Longueuil to develop a "Zone D'Innovation en Intelligence Numérique Industrielle"; and

WHEREAS this project responds to the mission of the College both in providing learning opportunities to both Day and Continuing Education students and by contributing to the socio-economic development of the Montérégie region; and

WHEREAS this project, if located on Champlain College Saint-Lambert land responds to the criteria originally established by the Board of Governors in June of 2008 for any such project; and

WHEREAS this project would ensure that the lands belonging to Champlain Regional College would be used for purposes appropriate to our mission; and

WHEREAS this project, if approved will not negatively impact the financial situation of Champlain College Saint-Lambert;

BE IT THEREFORE RESOLVED that the Champlain–Saint-Lambert Governing Board recommends to the Board of Governors that the Administration be mandated to pursue this project provided that no final agreements be made without prior consultation and approval of the Governing Board and Board of Governors, and that the Administration regularly report on its progress.

There was a call for a vote.

MOVED BY: Donald Shewan
SECONDED BY: Jaswinder Sehota
IN FAVOR: 10
IN OPPOSITION: 0
ABSTENTION: 4 (Jean-Robert Lessard, Geneviève Bourgoing, Christine Kerr, Elham Ghobadi)
MOTION CARRIED

8) Governance Training

Dawn Smith spoke to this item indicating that she had preliminary meetings both with the Chair of the Board of Governors of Champlain Regional College as well as with the Chairs of the St. Lawrence and Lennoxville Constituent Colleges. A training should take place within the next few months, most likely to be held online.

9) Calendar of Meetings 2020-2021

Don Shewan presented a proposed calendar of meetings with Governing Board meetings to be held on Monday evenings.

10) Varia

a) *Parent Representation*

Don Shewan indicated that a call for nominations will be posted on the College's website.

b) *Update on Règlement sur le régime des études collégiales*

Christian Brosseau briefed the Governing Board on the temporary relaxations to the College's rules due to COVID such as:

A modified Winter 2020 academic calendar which was presented and approved unanimously at the Commission of Studies held on April 9, 2020.

Revised course outlines when needed under the supervision and approval of Anthony Singelis.

No "Equivalences" were given during the Winter 2020 semester.

186 student requests for Incompletes which were all accepted and resulted in 481 COVID-IN remarks in Winter 2020.

Relaxations were made to our IPESA for the Winter 2020 semester. They were presented and approved unanimously at the Commission of Studies of April 9, 2020.

The English Exit Exam was not held in May of 2020 which resulted in exemptions for our Winter and Summer semester graduates so that they could obtain their diplomas.

All faculty were asked to submit numerical grades for all of their students.

Students were advised that R-Scores would not be calculated for the Winter semester and were also advised that R-Scores will be calculated for the Fall 2020.

11) Adjournment

There being no other business, it was **MOVED** by Andy Brown, and **SECONDED** by Lucie Durand that the meeting be adjourned at 7:30 p.m.

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary