



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2020-2021
January 11, 2021 at 6:00 p.m. ZOOM**

MEMBERS PRESENT:

Donald Shewan	Dawn Smith
Jaswinder Sehota	Michael Newton
Jessie Kurtz	Christine Kerr
Elham Ghobadi	Moira Paterson
Geneviève Bourgoing	Andy Brown
Meagan Murphy	Louis Zargi
Jean-Charles Dumont	Suzy Cooper
Jean-Robert Lessard	

ALSO PRESENT: Paul Conway, Maria Bologna, Anthony Singelis, Malcolm Harper, Dean Howie, Nicole Haché, Karine Guay, Meera Burney, Paul Brisson

The Governing Board meeting is being held via ZOOM in order to comply with governmental recommendations regarding the ongoing COVID 19 pandemic.

The meeting was called to order at 6:05 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert.

1) Adoption of the agenda

It was **MOVED** by Genevieve Bourgoing and **SECONDED** by Louis Zargi that the agenda be approved.

MOTION CARRIED UNANIMOUSLY.

2) Adoption of Previous Minutes of November 2, 2020

It was **MOVED** by Louis Zargi and **SECONDED** by Geneviève Bourgoing to adopt the minutes of the regular meeting of the Governing Board of November 2, 2020.

MOTION CARRIED UNANIMOUSLY.

3) Business Arising from the Previous Minutes of November 2, 2020

Don Shewan indicated that six people still have yet to complete the Sexual Violence Training. Patrizia Polifroni will follow up again with these members.

4) Approval of minutes of Special Meeting of November 16, 2020

It was **MOVED** by Jean-Charles Dumont and **SECONDED** by Jean-Robert Lessard to adopt the minutes of the Special Meeting of November 16, 2020.

MOTION CARRIED UNANIMOUSLY

5) Business arising from the minutes of Special Meeting of November 16, 2020

Dawn Smith reported that no external members have volunteered to be part of the Strategic Planning Committee, therefore she will be the Governing Board Representative. A first meeting was held on December 21st, where the College's process and timelines were reviewed. A Microsoft teams is being set up for the sub-committee by Nicole Hache.

6) Public Question Period

There were no questions.

7) Revision to the 2021 Winter Academic Calendar

Resolution No.: LAM-2020-013

Don Shewan spoke to this item and presented the revised Winter 2021 Academic Calendar incorporating a Wellness Day on February 15th and designating a Student Success Week the week of April 12th-16th in which there will be no graded tests which would serve to alleviate stress, assist students with review and offer an opportunity for one-on-one feedback with teachers.

WHEREAS the College wishes to adjust the calendar to better meet the needs of students and faculty and respond to the reality of an online semester; and

WHEREAS the Commission of Studies after careful consideration has unanimously recommended the revised calendar for the Winter 2021 semester be adopted by the Governing Board;

BE IT THEREFORE RESOLVED that the Governing Board approves the revised Winter 2021 Academic Calendar.

MOVED BY: Donald Shewan

SECONDED BY: Louis Zargi

IN FAVOR:

IN OPPOSITION:

ABSTENTION:

MOTION CARRIED UNANIMOUSLY

8) Revision to the Nursing Program
Resolution No.: LAM-2020-014

Don Shewan invited Nursing Department Coordinator Paul Brisson and Nursing teachers Meera Burney and Karine Guay to speak to this item.

A PowerPoint presentation was provided by the Nursing team in which they showed a developed curriculum that incorporated innovations such as:

- Using the same assignment in more than one course (for example, a Biology and Nursing course) but graded for different aspects in each course, thereby reducing the workload of students. (This innovation was suggested by the students sitting on the Advisory Group for the program.)
- Creating a framework called the “Families of our Community” in which students in the first semester meet and build the history of a fictional family that grows with them through the three years of the program, sequenced to address nursing through the human life stages. This approach has the beginning Nursing student “supporting” a young family where the health issues are minimal. They graduate with the family entering later life when the issues are more complex and often more dire.
- Incorporating aspects of Aboriginal epistemology into pedagogy and curriculum in every semester, thereby broadening the potential of providing more inclusive education. This is a unique aspect of the Nursing program at Champlain Saint-Lambert that is not present in any other Cégep-level Nursing program.

The revision involved the tireless work of the entire department and program, including students

WHEREAS the Nursing Department and the Administration recognize the benefits of revising the program; and

WHEREAS the revision will address both students and faculty overloaded mainly in first year of the program; a lack of clarity and alignment in the program curriculum and competencies; difficulty with student retention particularly in the first and second semester; problems with teacher retention due to course overload with low CI's; and

WHEREAS the Commission of Studies unanimously endorsed the Nursing Program Revision; and

BE IT THEREFORE RESOLVED that the Governing Board approves revision of the Nursing Program, effective Fall 2021

MOVED BY: Donald Shewan
SECONDED BY: Louis Zargi
IN FAVOR:
IN OPPOSITION:
ABSTENTION:
MOTION CARRIED UNANIMOUSLY

9) **Capital Budget 2020-2021**
Resolution No.: LAM-2020-015

Paul Conway spoke to this item, describing the various categories of capital budgets, the carried-over revenues in each and the current year's allocation.

WHEREAS, Champlain Saint Lambert has prepared the Annual Capital Budget respecting the regulations and budgetary policies as set forth by the Ministère de l'Enseignement supérieur; and

WHEREAS, the total 2020-2021 Capital Budget, including the Ministry allocations for immovable and movable assets, other revenues and the carry-over from the previous year totals \$7,379,140 with planned expenses of \$2,565,000; and

WHEREAS, the total planned spending does not exceed the total budget for the 2020-2021 financial year and the balance will provision for planned long-term projects;

BE IT THEREFORE RESOLVED that the Champlain Saint-Lambert Governing Board adopts the 2020-2021 Capital Budget as tabled.

MOVED BY: Jean-Robert Lessard
SECONDED BY: Genevieve Bourgoing
IN FAVOR:
IN OPPOSITION:
ABSTENTION:
MOTION CARRIED UNANIMOUSLY

10) **Varia**

Dates for the Phase 2 of the Governance Training which specifically addresses Chapter 2 have been sent out by HR Director Line Lariviere. Patrizia Polifroni to follow-up to ensure that all members have been invited.

11)Adjournment

There being no other business, it was **MOVED** by Jean-Charles Dumont that the meeting be adjourned at 7:00 p.m.

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary