

**OFFICIAL MINUTES OF THE 1st GOVERNING BOARD MEETING
2019-2020
NOVEMBER 11, 2019 at 6:00 p.m.**

MEMBERS PRESENT: Donald Shewan Jaswinder Sehota
Dawn Smith Lucie Durand
Jean-Robert Lessard Michael Newton (telephone)
Moira Paterson Eugene Sweetoo
Christine Kerr Elham Ghobadi
Andy Brown Suzy Cooper

REGRETS: Geneviève Bourgoing
Emily Payne

GUESTS: Odette Côté, Paul Conway, Mark Wallace, Malcolm Harper

The meeting was called to order at 6:00 pm.

1) Approval of the agenda

It was **MOVED** by Jean-Robert Lessard and **SECONDED** by Lucie Durand that the agenda be approved. **MOTION CARRIED UNANIMOUSLY.**

2) Designation of members (other than those appointed by the government)

Resolution No.: LAM-2019-001

It was **MOVED** by Jaswinder Sehota and **SECONDED** by Michael Newton that Resolution No.: LAM-2019-001 be approved. **MOTION CARRIED UNANIMOUSLY.**

3) Elections

a) It was **MOVED** by Lucie Durand and **SECONDED** by Moira Paterson to designate Dawn Smith as Chair in the meantime while we await official approval of the Letters Patente. **MOTION CARRIED UNANIMOUSLY.**

b) It was moved by Dawn Smith to table the election of the Vice Chair until the next meeting. No objections.

4) Question period from members of the public

There were no questions from members of the public.

5) Creation of the Commission of Studies

Resolution No: LAM-2019-002

It was **MOVED** by Don Shewan and **SECONDED** by Christine Kerr that the Governing Board approve the creation and the composition of the Commission of Studies as described in Resolution No.: LAM-2019-002. There was no call for a vote. **MOTION CARRIED UNANIMOUSLY.**

6) Designation of members of the Commission of Studies

Resolution No.: LAM-2019-003

It was **MOVED** by Don Shewan and **SECONDED** by Christine Kerr that the Governing Board confirm the nominations of faculty, support staff, professionals and of student members, and appointments of Academic Administrators and modify Resolution No.: LAM-2019-003 to include Support Staff Representative. There was no call for a vote. **MOTION CARRIED UNANIMOUSLY.**

7) Change of Academic Calendar

Resolution No.: LAM-2019-004

It was **MOVED** by Christine Kerr and **SECONDED** by Moira Paterson that the revised Academic Calendar be accepted to reflect the replacement of the lost day of September 27th due to the Climate Change Protest by changing the scheduled pedagogical day on November 14th, 2019 with a regular teaching day. There was no call for a vote. **MOTION CARRIED UNANIMOUSLY.**

8) Budget information 2018-2019 and 2019-2020

Paul Conway, Coordinator of Administrative Services, presented the Revenues, Expenses and Surplus figures for the 2018-2019 year, as well as the 2019-2020 Budget. He also presented a quick overview of the FABRES model for our government funding.

9) Access to surplus Continuing Education and Renovations (information item)

Mark Wallace, Dean of Continuing Education explained that Continuing Education has several new or modified programs that require capital purchases.

He detailed the various programs affected and informed the Governing Board that the total amount requested was \$240,000.

Henceforth, there will be a resolution for endorsement by the Governing Board to support a request for access to the surplus.

A second request for access to the surplus will be made in the amount of \$50,000 for renovations, particularly for the Teaching Institute/Blended Learning Classrooms.

10) Quality Assurance Audit Plan

Resolution No.: LAM-2019-008

Don Shewan presented the Quality Assurance Audit Plan. The CEEC requires colleges to conduct an audit of their quality assurance mechanisms in four specific areas that fall into its legal mandate: (1) programs of studies, (2) evaluation of student achievement, (3) strategic planning, and (4) student success planning. It was **MOVED** by Don Shewan and **SECONDED** by Jean-Robert Lessard that the Audit Plan be adopted. There was a call for a vote by Christine Kerr. There were (3) abstentions. **MOTION CARRIED.**

There being no other business, on a motion by Dawn Smith, seconded by Lucie Durand, it was agreed that the meeting be adjourned at 7:10 p.m. **MOTION CARRIED**

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary